

**Minutes**

**Town of Lashburn**

**Regular Council Meeting**

**December 18, 2023**

A Regular Meeting of the Council of the Town of Lashburn was held in the Town Office on Tuesday, December 18, 2023.

Present	Mayor Steven Turnbull, Councilors Vaughn Bellin, Leonard Lapierre, Laura Bowman, Kevin McNay, Catlin Poirier, and Town Manager Brad McKenzie	
Call to Order	A quorum being present, Mayor Steven Turnbull called the meeting to order at 7:00 p.m.	
2023-170 Agenda	Moved by Bowman, Seconded by Lapierre, that: the agenda be approved with the following additions:  I. b) Foreman Holidays	Carried
2023-171 Minutes	Moved by McNay, Seconded by Bellin, that: the minutes of the last Regular meeting held November 27, 2023 be approved as read.	Carried
2023-172 Correspondence	Moved by Poirier, Seconded by McNay, that: the correspondence as read be acknowledged.	Carried
2023-173 Christmas Lights Contest	Moved by Lapierre, Seconded by Bellin, that: one month of utilities charges in the amount of \$135 be credited to 220 – 3 <sup>rd</sup> St. E, as award for winning the Christmas lights contest 2023.	Carried
2023-174 Foreman Holidays	Moved by Poirier, Seconded by Bowman, that: the remaining 2.5 days of holidays be extended to January 31, 2024 for the Town Foreman.	Carried
2023-175 Christmas Bonus and Hours	Moved by Lapierre, Seconded by Bellin, that: that all full-time staff receive a Christmas Bonus of \$300.00, and that the Office and Shop will close at Noon on December 22 <sup>nd</sup> , 2023.	Carried
2023-176 Water Meter Installation Issue	Moved by McNay, Seconded by Bellin, that: \$900.00 be refunded to Utility Billing Account No. 158 0030 due to meter reader misreads originating at meter reader installation.	Carried

2023-177  
List of Accounts

Moved by Bowman, Seconded by Poirier, that: the accounts covered by cheques 13190 to 13233, and direct deposit slips 2023-0091 to 2023-0102, in the amount of \$105,937.43, a list attached and forming part of these minutes, be approved for payment.

Carried

2023-178  
Financial Summary

Moved by Poirier, Seconded by Lapierre, that: the Financial Summary for the month of November 2023 be approved as presented.

Carried

2023-179  
Bank Reconciliation

Moved by Bowman, Seconded by Poirier, that: the Bank Reconciliation for the month of November 2023, be approved as presented.

Carried

2023-180  
Adjournment

Moved by Lapierre, Seconded by Bellin, that: we now adjourn at 8:35 p.m.

Carried

During the course of the meeting the following were in attendance:

William Hall

\_\_\_\_\_  
Mayor

\_\_\_\_\_  
Administrator